Trenholm State Receives
Continuation of Title III Funds

Trenholm State Community College received grant awards in the amount of $1,806,582 for fiscal year 2018-2019. The Title III, Part B, Strengthening Historically Black Colleges and Universities Program (HBCU) grant award is $1,306,582, and the Student Aid and Fiscal Responsibility Act (SAFRA) award is $500,000.

Funds will be used to support the following activities:

2018-2019 ACTIVITIES

HBCU (Title III, Part B)

<table>
<thead>
<tr>
<th>ACTIVITIES</th>
<th>Activity Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening the Office of Institutional Effectiveness</td>
<td>Dr. Mimi Johnson</td>
</tr>
<tr>
<td>Improving Instructional Facilities</td>
<td>Robert Allen</td>
</tr>
<tr>
<td>Strengthening Funds Management and Acquisition of Equipment</td>
<td>Regina Rudolph</td>
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<tr>
<td>Strengthening the Library through Cutting-edge Technology</td>
<td>Paul Blackmon</td>
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<tr>
<td>Tutoring, Counseling, and Student Service Programs Designed to Improve Academic Success</td>
<td>Monica Robinson</td>
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<tr>
<td>Enhancing Professional Development for Faculty and Staff</td>
<td>Arlinda Knight</td>
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<tr>
<td>Strengthening the Effectiveness of the Office of Development and Institutional Advancement</td>
<td>Dr. Charity Mitchell</td>
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SAFRA (Title III, Part F)

<table>
<thead>
<tr>
<th>ACTIVITIES</th>
<th>Activity Director</th>
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<tbody>
<tr>
<td>Developing and Strengthening Academic Programs and Services</td>
<td>Dr. Nakia Robinson</td>
</tr>
<tr>
<td>Title III Project Administration</td>
<td>Arlinda Knight</td>
</tr>
</tbody>
</table>
Biology Lab Renovated

Faculty and staff will now experience significant opportunities through the utilization of new equipment and a more functional environment in the newly renovated biology lab. Students and faculty will enjoy state-of-the-art spaces that meet current laboratory standards and modern technology requirements with teaching areas conducive to a collaborative learning environment. The renovated building can accommodate up to 40 students.

Anatomage Table Coming Soon

Title III funds were used to purchase one Anatomage Table to enhance the biology courses and the Emergency Medical Services, Nursing, Medical Radiologic Technology, and Diagnostic Medical Sonography programs.

The Anatomage Table is an anatomy visualization system which allows students to dissect a 3D cadaver in real time. The Anatomage Table is the most technologically advanced anatomy visualization for anatomy education.

Faculty will begin to incorporate the table into classes and programs upon the table’s arrival during the spring 2019 semester. Implementing the table into each program’s curriculum provides students of different backgrounds the ability to learn in a more integrative classroom setting.

The Anatomage Table provides a multi-faceted learning experience for students with a variety of tools allowing users to visualize structures of the body. According to research, students enjoy having technology in the classroom and learn the material better. Students are also better prepared to enter a healthcare profession.

Emergency Medical Services Receives Advanced Life Support Cardiac Monitor Training Simulator

Title III provided funding for the Emergency Medical Services (EMS) program to purchase two Advanced Life Support Cardiac Monitor Training Simulators. The device allows various patient monitoring parameters which include EKG waveforms, blood pressure waveforms, SpO2 waveforms, and ETCO2 waveforms. The trainer will enable the use of two iPads to allow students to interact with one device during a simulated patient scenario while the instructor simultaneously uses the second iPad to make changes wirelessly to the simulated patient’s condition, which appear on the student monitor. The simulator provides students with the capability to understand the different types of cardiac scenarios and the ways to respond better to them.
New Respiratory Therapy Program in Progress

Through the support of Title III funds, the Respiratory Therapy program is in the process of purchasing a pediatric intubation trainer, arterial stick arm kit, CHARLIE neonatal resuscitation simulator, trainer defibrillator, LTV 1200 Series ventilator, V60 Non-Invasive BiPAP ventilator, an infant and adult airway trainer, Gaumard HAL S1030 simulator, PB 980 ventilator, tracheostomy care education set and supplies.

The ventilators and simulators will allow students to role play real-life experiences that will enhance their critical thinking skills. The Gaumard HAL S1030 machine is a high-fidelity, full-body simulator that is designed specifically for respiratory care professionals and students. The simulator will help students become familiar with the most common signs and symptoms found in respiratory-related patients. Students will gain confidence during their preceptorships and throughout their careers. They will have hands-on practice with some of the most commonly used equipment and supplies in the field.

Strengthening the Office of Institutional Effectiveness

The purpose of the Office of Institutional Effectiveness is multi-functional in that it maintains a historical database of college data; assists with the systematic evaluation of educational support services, administrative processes, and fiscal resources in order to identify the strengths and challenges of the College; and serves as a repository for information that may be used to support planning, policy formulation and strategic decision-making.

The office consists of components of strategic planning, assessment, program review, evaluations, institutional research, and other critical functions of the institution. The office also leads the College’s regional accreditation process.
Library Increases Learning Resources

The library is committed to providing the most up-to-date resources for faculty, staff, and students. With Title III funding, the library continues to update resources and expand on new and improved technology made available for students, giving them an advantage in their chosen fields of study. Programs and databases provided by the library are PrepStep, Association Programs Source Plus, Automotive Repair Reference Center, Films on Demand, Credo Reference Center Plus, OVID Nursing Journal Collection for Community Colleges, ProQuest Career Tech, ProQuest Research Library, and The Chronicle of Higher Education. Having these library resources available will allow students to access more learning resources for improved educational capabilities.

Literacy/Teaching and Learning Computer Laboratory Modernized

The library’s literacy/teaching and learning computer lab is using Title III funds to purchase 24 new computers, a 70-inch smart touchscreen monitor, computer tables, and adjustable seating. The lab will be used for information literacy instruction to help students and faculty locate, evaluate, and use information effectively. The goal of the library is to equip students with the critical knowledge and research skills necessary to create lifelong learners.

New Library Management System

The library is upgrading its Integrated Library Management System (ILMS) with a newer, faster, and more straightforward system. The Library Corporation presents the library with a new set of intuitive tools scaled for a range of users from a beginner to an expert. The new system will allow students to search library resources and quickly find the information needed to write quality research papers.

Staying Abreast of Emerging Trends in Libraries

Amy Smith, the reference/information literacy librarian, attended the American Library Association Conference in New Orleans, Louisiana, on June 21–26, 2018.

The opening session featured former First Lady Michelle Obama and Carla Hayden, the Librarian of Congress. The two discussed Mrs. Obama’s memoir, Becoming, which will be published in November 2018. Actor, director, and writer, Emilio Estevez, also attended the conference for an exclusive pre-screening and a question-and-answer session of his new film The Public scheduled for release in fall 2018. The film is an excellent depiction of the role that librarians and public libraries play in their communities.

Mrs. Smith co-presented a poster session at the conference highlighting the National Education Association’s Big Read partnership in which Trenholm State participated in with the Troy University libraries for the book Silver Sparrow in the spring of 2017. Mrs. Smith attended several other sessions to expand knowledge related to information literacy, library technology, first-year students, and emerging trends in libraries.
Student Success Center
Leading the Charge to Ensure Academic Success

Through the use of Title III funds, the Student Success Center continues to provide supportive services to help students improve academic success. Students now have an opportunity to take advantage of assistance through tutoring, counseling, and other student service programs.

The Student Success Center is a one-stop shop for all students. Students are encouraged to visit the Student Success Center and utilize an array of available services. Some of the services provided include the following:

- Student Success Resource Page
- Academic Advising
- Counseling
- Individual and Group Tutoring
- Online Tutoring (Smartthinking)
- Academic Coaching
- Mentoring
- Retention Monitoring (DropGuard)
- Computer Lab
- Study Rooms
- Study Skills and Academic Success Workshops
- ACT Test Preparation Workshops
- ACCUPLACER Test Preparation Workshops

The Student Success Center is designed for students at every stage of their academic journey. Students have access to a guidance support network, where they benefit from advising, service opportunities, and professional development.

It is because of Title III funds that the institution can continue to support this very critical need for our students. All activities are coordinated through the Student Success Center.

Students Compete to Become Future Business Leaders

In April 2018, Title III funds were used to support members of the Trenholm State Community College Chapter of Future Business Leaders of America - Phi Beta Lambda (FBLA-PBL). Doris Pinkston, business and service occupations division director, and Kenneth L. Ward, accounting instructor, served as advisors.

The conference was held in Birmingham, Alabama, at Lawson State Community College. Five groups of students representing the Trenholm Chapter competed in the Community Service category. Trenholm State had two students place third, Breanna Cottrell and Brandie Matthews. The College also had a second place winner, Benjare McClendon.

FBLA-PBL is the premiere organization for student leaders preparing for careers in business, entrepreneurship, information technology, and management.

Raising the Bar for Math Success is the slogan selected for Trenholm State’s Quality Enhancement Plan (QEP). The Quality Enhancement Plan is a five-year action and implementation plan designed to enhance student learning and further strengthen Trenholm State’s educational mission.

The QEP facilitator and math instructor, Krystopher King, was hired to assist in the development of strategies to improve student learning in developmental math through active learning strategies and supplemental instruction. Title III funds were used to employ Mr. King to serve in this capacity.
Investing in Employees as an Investment in Trenholm State

Trenholm State offered a variety of professional development opportunities during a faculty and staff retreat held on May 9, 2018, at the Wynlakes Golf & Country Club. Dr. Carl Stockton, Chancellor of Auburn University Montgomery, spoke during the opening session. Three concurrent sessions provided training designed specifically for supervisors, faculty, and staff. Sharon Lovoy of Lovoy’s Team Works, Inc., presented Building a Healthy Team Culture to supervisors. Dr. Saundra McGuire, Director Emerita of the Center for Academic Success and Retired Assistant Vice Chancellor and Professor of Chemistry at Louisiana State University, presented to the faculty on the topic Instructional Vitality: Keep Invigorated and Fresh by Teaching Students How to Learn. Barbara Anne Spears, retired Executive Director of Academic & Student Affairs at the Alabama Community College System, presented to staff The Rewards for Positivity: Using Communication to Improve Your Image, Your Attitude, and Your Results.

For the afternoon, Sharon Lovoy continued the session for supervisors, and A. Faye Calhoun, author, motivational speaker, and soft skills trainer, presented Teamwork: A Participator Sport-Not a Spectator Sport to faculty and staff.

Professional Development Matters for the Quality Enhancement Plan Committee

On July 22-25, 2018, members of the Quality Enhancement Plan (QEP) Committee participated in the 2018 Institute on Quality Enhancement and Accreditation hosted by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) in Atlanta, Georgia. The Summer Institute focused on student learning and quality enhancement initiatives in higher education. Attendees participated in sessions to expand knowledge related to educational policies, procedures, and practices; pathways to student success; and developing effective student learning outcomes.
Travel Tips

- Complete all required documents for travel and submit forms to the Title III Office at least 30 days prior to the trip.
- Do not obligate any Title III funds until you have received final approval from all required parties.
- Upon return from your trip, you must submit the following documents within 60 days: original copies of all receipts, Title III Professional Development Report Form, State of Official Travel Form and Prior Approval for Travel Form with all approved signatures affixed.

- Always use the appropriate form related to your travel: In-State Reimbursement Form (Actual Expense or Per Diem) for travel within the State of Alabama and the Out-of-State Reimbursement Form for travel outside of the State of Alabama.
- Always follow the appropriate guidelines related to your travel. Use either In-State or Out-of-State guidelines.

Please remember Title III funds are to be used to increase knowledge and skills for improved job performance or to strengthen an academic program. Travel to present a paper or serve on or chair a committee is unallowable.

Failure to comply with these guidelines may cause your request and/or reimbursement to be delayed or denied.

Understanding HBCU and SAFRA Legislative Allowable Activities

<table>
<thead>
<tr>
<th>#</th>
<th>Title III Part B Legislative Allowable Activities All listed activities are directly from the legislation</th>
<th>SAFRA</th>
<th>HBCU</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>2</td>
<td>Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities, including purchase or rental of telecommunications and technology equipment or services.</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>3</td>
<td>Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty.</td>
<td>Y</td>
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<tr>
<td>4</td>
<td>Academic instruction in disciplines in which Black Americans are underrepresented.</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>5</td>
<td>Purchase of library books, periodicals, and other educational materials, including telecommunications program material.</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>6</td>
<td>Tutoring, counseling, and student service programs designed to improve academic success.</td>
<td>Y</td>
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<tr>
<td>7</td>
<td>Funds management, administrative management, and acquisition of equipment for use in strengthening funds management.</td>
<td>Y</td>
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<tr>
<td>8</td>
<td>Joint use of facilities, such as laboratories and libraries.</td>
<td>Y</td>
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<td>9</td>
<td>Establishing or improving a development office to strengthen or improve contributions from alumni and the private sector.</td>
<td>Y</td>
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<tr>
<td>10</td>
<td>Establishing or enhancing a program of teacher education designed to qualify students to teach in a public elementary or secondary school in the State that shall include, as part of such program, preparation for teacher certification.</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>11</td>
<td>Establishing community outreach programs which will encourage elementary and secondary students to develop the academic skills and the interest to pursue postsecondary education.</td>
<td>Y</td>
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<tr>
<td>12</td>
<td>Establishing or improving an endowment fund.</td>
<td>Y</td>
<td></td>
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<tr>
<td>13</td>
<td>Acquisition of real property in connection with the construction, renovation, or addition to or improvement of campus facilities.</td>
<td>Y</td>
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<tr>
<td>14</td>
<td>Education or financial information designed to improve the financial literacy and economic literacy of students or the students’ families, especially with regard to student indebtedness and student assistance programs.</td>
<td>Y</td>
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<tr>
<td>15</td>
<td>Services necessary for the implementation of projects or activities that are described in the grant application and that are approved, in advance, by the Secretary, except that not more than two percent of the grant amount may be used for this purpose.</td>
<td>Y</td>
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<tr>
<td>16</td>
<td>Other activities, consistent with the institution’s comprehensive plan and designed to increase the institutions capacity to prepare students for careers in the physical or natural sciences, mathematics, computer science or information technology or sciences, engineering, language instruction in the less-commonly taught languages or international affairs, or nursing or allied health professions.</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>OTHER ACTIVITIES—PLEASE DESCRIBE IN SIMILAR DETAIL</td>
<td></td>
<td></td>
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</tbody>
</table>
Taking Professional Development to a New Level

On September 18, 2018, Annette Cook brought professional development to the faculty and engaged 50 faculty members. She focused on two topics, Engagement: Mindset, Philosophy, and Culture and How Students Learn and Instructional Practices. Faculty participated in team building exercises and thought-provoking techniques that provided insight on how to continue to stimulate learning and enhance working relationships with colleagues. Ms. Cook also provided a wealth of resources for the faculty to take with them.

During the presentation, the presenter created a relaxed environment for faculty members to enjoy the educational and fun-filled activities. Faculty members left the training motivated to continue fostering ideas to expand their methods and practices and integrate them inside and outside the classroom. The primary goal is always to educate to ensure students’ success.

Office of Development and Institutional Advancement Using Title III Funds to Increase Resources

The Office of Development is designed to expand awareness of, advocacy for, engagement in, and giving to Trenholm State. Planned activities will strengthen institutional growth and sustainability. The primary focus is to reorganize and strengthen systems and procedures relative to enhancing financial stability.

With the support of Title III funds, different electronic platforms were purchased to enhance the effectiveness and efficiency of activities in the office. The Donor Perfect platform is designed to make alumni giving natural and efficient and allows staff to diversify communication with donors and stakeholders throughout the year while providing detailed data reporting and other forms of measurement tools. The Foundation Center Online Directory is a prospect management platform that automates much of the grant-seeking process and stores data for grant seekers. The Foundant Technologies platform was purchased to streamline new proposals and maintain a repository of essential grant documents. Also purchased was Economic Modeling Services. This service is a crucial tool that is used to track alumni’s educational and employment history to better gauge their engagement in the local marketplace.

Special Thank You

We would like to take this opportunity to thank each of the Title III Activity Directors and other support personnel for their vision and leadership in the management of their respective activities. We are truly appreciative of your excellent performance and steadfast support. It is because of you that we have been able to achieve prominence and distinction and reinforce our commitment to educational excellence.

We would also like to express our sincere gratitude to the U. S. Department of Education for the continuation of Title III funds. The mission of the Title III programs is to ensure that federal resources are effectively and efficiently used to assist the institution in becoming self-sufficient and expanding its capacity to serve low-income students. Over the years, the institution continues to experience a significant impact due to Title III funds.

Thank you for your support.

Arlinda K. Knight
Director, Title III Programs