

# **H. Councill Trenholm State Community College**



Associate in Applied Science Registered Nursing Program  
Application

## Minimum Admission Requirements

1. Complete and submit a college application to Trenholm State Community College (must have unconditional admission to the college); if not currently enrolled (can be submitted online <https://webreg.trenholmstate.edu/accws/isconlap.pgm>).
2. A completed Trenholm State nursing application must be submitted to the Director of Nursing, Dr. Debra Lett, P.O. Box 10048, Montgomery, AL, 36108. No applications will be accepted after the deadline for submission.
3. Official transcripts from all colleges attended must be submitted to the Registrar's Office, **P.O. Box 10048, Montgomery, AL, 36108.** <https://www.trenholmstate.edu/future-students/admissions-records/apply-now/>
4. Official results of the ACT (minimum of 18 composite score national or residual is required) must be submitted to the Registrar's office with a copy attached to the nursing program application. The writing component of the ACT is not required for consideration of admission to the nursing program.
5. Take the ACCUPLACER placement examination as indicated (exceptions may apply). <https://www.trenholmstate.edu/future-students/admissions-records/enrollment-process/accuplacer-placement-assessment/>
6. Provide one form of state identification.
7. A minimum 2.5 GPA is required on nursing academic core classes inclusive of:  
ENG 101 English Composition I  
MTH 100 Intermediate College Algebra (or higher-level math - Pre-Cal, Finite Math)  
BIO 201/202 Anatomy & Physiology I & II  
BIO 220 Microbiology  
PSY 210 Human Growth & Development  
SPH 106 or 107 Fundamentals of Oral Communication or Public Speaking  
Humanities elective (ART 101 Art or MUS 101 Music Appreciation, PHL 206 Intro to Philosophy, PHL 206 Ethics & Society, REL 100 History of World Religions, or SPA 101 Intro to Spanish I).
8. A minimum of 2.5 cumulative GPA is required for high school students without prior college work. A GED is also considered as meeting minimum requirements.
9. All developmental coursework must be taken prior to entering the nursing program. Eligibility for enrollment is required for ENG 101(English Composition I), MTH 100 (Intermediate College Algebra) and BIO 201 (Anatomy & Physiology I).
10. Good standing with the College including a minimum overall, cumulative GPA of 2.50.
11. Must meet Alabama Community College System Essential Functions (See pages 8-10 in this packet) for nursing. Once accepted to the program, the essential functions document must have the signature and date of review by medical personnel (e.g.MD, DO, NP) affixed. The requirements for meeting essential functions for the nursing program can and may be requested periodically during the nursing program by nursing faculty as indicated. If a nursing student cannot meet essential functions requirements, the student may be withdrawn from the nursing program.

***Meeting the minimum admission requirements does not guarantee acceptance to the nursing program.***

## **Nursing Program Selection Criteria**

1. Points for grades in the following nursing required core general educational courses are as documented:  
A = 3 points, B = 2 points, C = 1 point  
ENG 101      English Composition  
MTH 100      Intermediate College Algebra  
BIO 201      Anatomy & Physiology I  
BIO 202      Anatomy & Physiology II  
ORI 101      College Orientation
  
2. An additional 10 points may be awarded as determined by the individual college policy and procedure.
  
3. A minimum 2.5 GPA is required in the core general educational courses for the nursing program. Not all courses may have been completed at the time of admission to the nursing program; however, students may experience less conflict in scheduling classes if general education classes are completed prior to entering the professional phase of study. Core general educational courses taken in high school as dual enrollment will be used in GPA calculation.
  
4. Practical nursing general education courses (for stand-alone PN programs):  
ENG 101 English Composition I  
MTH 100 Intermediate College Algebra (or higher-level math - Pre-Cal, Finite Math)  
BIO 201/202 Anatomy & Physiology I & II  
PSY 210 Human Growth & Development  
SPH 106 or 107 Fundamentals of Oral Communication or Public Speaking  
  
Associate Degree Nursing general education courses:  
ENG 101 English Composition I  
MTH 100 Intermediate College Algebra (or higher-level math - Pre-Cal, Finite Math)  
BIO 201/202 Anatomy & Physiology I & II  
BIO 220 Microbiology  
PSY 210 Human Growth & Development  
SPH 106 or 107 Fundamentals of Oral Communication or Public Speaking  
Humanities elective (ART 101 Art or MUS 101 Music Appreciation, PHL 206 Intro to Philosophy, PHL 206 Ethics & Society, REL 100 History of World Religions, or SPA 101 Intro to Spanish I)
  
5. Minimum 2.0 cumulative GPA at current, native institution or cumulative 2.0 GPA at institution from which student is transferring.
  
6. ACT- minimum requirement of 18 score/points.
  
7. Minimum 2.5 cumulative high school GPA for students without prior college courses (GED as applicable).
  
8. Meeting the essential functions for nursing.

## Associate of Applied Science Course Enrollment Plan

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5
NUR 112 Fundamental Concepts Of Nursing	NUR 113 Nursing Concepts I	NUR 114 Nursing Concepts II	NUR 211 Advanced Nursing Concepts	NUR 221 Advanced Evidence Based Clinical Reasoning
		NUR 115 Evidence Based Clinical Reasoning		

Subject	Credit Hours
<b>General Education Courses</b>	
ORI 101 Orientation To College	1
BIO 201 Human A&P I	4
BIO 202 Human A&P II	4
BIO 220 General Microbiology	4
ENG 101 English Composition I	3
MTH 100 Intermediate College Algebra	3
PSY 210 Human Growth & Development	3
SPH 106 or 107 Speech	3
ETHICS or Other Humanities Elective	3
<b>Nursing Courses</b>	
NUR 112 Fundamental Concepts Of Nursing	7
NUR 113 Nursing Concepts I	8
NUR 114 Nursing Concepts II	8
NUR 115 Evidence Based Clinical Reasoning	2
NUR 211 Advanced Nursing Concepts	7
NUR 221 Advanced Evidence Based Clinical Reasoning	7
<b>Total Credit Hours</b>	<b>67</b>

## Associate of Applied Science Degree Program Requirements

Semester	Course #	Course Name	Semester Hours	
<b>Semester I</b>	MTH 100	Intermediate College Algebra or higher	3	
	BIO 201*	Human Anatomy & Physiology I	4	
	NUR 112	Fundamental Concepts of Nursing	7	
	ORI 101	College Orientation	1	
	<b>Eligible to take Nursing Assisting Certification-Certified Nursing Assistant</b>			
<b>Semester II</b>	ENG 101	English Composition	3	
	BIO 202	Human Anatomy & Physiology II	4	
	PSY 210	Human Growth and Development	3	
	NUR 113	Nursing Concepts I	8	
<b>Semester III</b>	SPH 106 <i>or</i> SPH 107	Fundamentals of Oral Communication  Fundamentals of Public Speaking	3	
	NUR 114	Nursing Concepts	8	
	NUR 115	Evidence Based Clinical Reasoning	2	
	<b>Eligible for Certificate to sit for licensure exam for Licensed Practical Nurse (NCLEX® -PN)</b>			
<b>Semester IV</b>	BIO 220	General Microbiology	4	
	NUR 211	Advanced Nursing Concepts	7	
		Humanities Elective	3	
	NUR 221	Advanced Evidence-Based Clinical Reasoning	7	
	<b>Eligible for AAS in Nursing and to sit for NCLEX® -RN</b>			
	<b>Total credit hours</b>			<b>67</b>

### TOTAL CONTACT HOURS

Academic & Nursing Theory	660
Academic & Nursing Lab	255
Nursing Clinical	675
<b>Total Program</b>	<b>1590</b>

## **Alternate Sequence of Pre/Co-Requisites Core Classes**

Eight core classes may be completed prior to admission to the nursing program during fall, spring or summer semester prior to enrolling in the required sequence of nursing courses to include:

BIO 201	Anatomy & Physiology I
MTH 100	Intermediate College Algebra
ENG 101	English Comp I
SPH 106 or 107	Speech
ORI 101	Orientation
BIO 202	Anatomy & Physiology II
BIO 220	Microbiology
PSY 210	Human Growth & Development
Humanities:	Select one of the following: Ethics & Philosophy, Art Appreciation, Religion or Spanish

## Anticipated Expenses of the College and Nursing Program

The following expenses may be incurred during enrollment in the nursing program. Some expenses may be covered by financial aid, if applicable. Expenses listed are an approximation of costs and may change to promote college and nursing program success.

Item	Approximate Cost
In-state tuition and fees	\$10,000 - \$147.00 per credit hour
Books	\$1300.00
Achievement Exams	\$1500.00
Uniforms, Shoes, Socks	\$400.00
CPR Certification (American Heart Association – no exceptions)	\$45.00
Clinical Tools ( Nurse Pac)	\$700.00
Immunizations (titers & Physical Exam)	\$400.00-\$700.00
Graduation fees	\$45.00
National Council State Board of Nursing Licensure Exam (NCLEX®)	\$200.00
Liability Insurance	\$50.00
State Licensure Application	\$85.00
Optional Temporary License	\$50.00
Optional Nursing Pin	\$70.00
Drug and Alcohol Screen – Montgomery County Court Referral (drug and alcohol screen from other providers will not be accepted)	\$25.00
Verified Credentials Background Check and Management System	\$50.00-\$75.00
Docuprep/ClinPrep	\$200.00

To ensure optimal success in the nursing program internet access is required. The college or program does not provide laptops for students.

After a student is accepted into the nursing program, a medical exam is required (students must maintain individual medical insurance coverage), inclusive of a health history and physical exam. Other requirements include: (a) current BLS Provider CPR from the American Heart Association (no exceptions), (b) titers to assess antibodies for immunity status of reportable diseases, (c) TBST-two step, (d) proof of liability insurance, (e) a drug and alcohol screening Montgomery County Court Referral Program, <https://montgomery-county-court-referral-program.business.site/> and (f) a criminal background check thru Verified Credentials. <https://professional.verifiedcredentials.com/Auth/Index?ReturnUrl=%2F>

### HIV or HEPATITIS B REPORTING POLICY

Public law #102-141, Section 633, and “The Alabama Infected Health Care Worker Management Act” require HIV or Hepatitis B infected healthcare workers to notify the State Health Officer within 30 days of the time the diagnosis is confirmed. Physicians caring for HIV or Hepatitis B infected healthcare workers are mandated to notify state health officials within 7 days of the diagnosis. All students are required to comply with this law.

## **Alabama Community College System Nursing Programs Essential Functions Form**

The Alabama Community College System endorses the Americans' with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities.

Physical, cognitive, psychomotor, affective and social abilities are required in unique combinations to provide safe and effective nursing care. The applicant/student must be able to meet the essential functions with or without reasonable accommodations throughout the program of learning. Admission, progression and graduation are contingent upon one's ability to demonstrate the essential functions delineated for the nursing programs with or without reasonable accommodations. The nursing programs and/or its affiliated clinical agencies may identify additional essential functions. The nursing programs reserve the right to amend the essential functions as deemed necessary.

In order to be admitted and to progress in the nursing program one must possess a functional level of ability to perform the duties required of a nurse. Admission or progression may be denied if a student is unable to demonstrate the essential functions with or without reasonable accommodations.

The essential functions delineated are those deemed necessary the Alabama Community College System nursing programs. No representation regarding industrial standards is implied. Similarly, any reasonable accommodations made will be determined and applied to the respective nursing program and may vary from reasonable accommodations made by healthcare employers.

The essential functions delineated below are necessary for nursing program admission, progression and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

### **1) Sensory Perception**

- a) Visual
  - i) Observe and discern subtle changes in physical conditions and the environment
  - ii) Visualize different color spectrums and color changes
  - iii) Read fine print in varying levels of light
  - iv) Read for prolonged periods of time
  - v) Read cursive writing
  - vi) Read at varying distances
  - vii) Read data/information displayed on monitors/equipment
- b) Auditory
  - i) Interpret monitoring devices
  - ii) Distinguish muffled sounds heard through a stethoscope
  - iii) Hear and discriminate high and low frequency sounds produced by the body and the environment
  - iv) Effectively hear to communicate with others
- c) Tactile
  - i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics
- d) Olfactory
  - i) Detect body odors and odors in the environment



## 2) **Communication/ Interpersonal Relationships**

- a) Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
- b) Work effectively in groups
- c) Work effectively independently
- d) Discern and interpret nonverbal communication
- e) Express one's ideas and feelings clearly
- f) Communicate with others accurately in a timely manner
- g) Obtain communications from a computer

## 3) **Cognitive/Critical Thinking**

- a) Effectively read, write and comprehend the English language
- b) Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings
- c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
- d) Satisfactorily achieve the program objectives

### Motor Function

- a) Handle small delicate equipment/objects without extraneous movement, contamination or destruction
- b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
- c) Maintain balance from any position
- d) Stand on both legs
- e) Coordinate hand/eye movements
- f) Push/pull heavy objects without injury to client, self or others
- g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
- h) Walk without a cane, walker or crutches
- i) Function with hands free for nursing care and transporting items
- j) Transport self and client without the use of electrical devices
- k) Flex, abduct and rotate all joints freely
- l) Respond rapidly to emergency situations
- m) Maneuver in small areas
- n) Perform daily care functions for the client
- o) Coordinate fine and gross motor hand movements to provide safe effective nursing care
- p) Calibrate/use equipment
- q) Execute movement required to provide nursing care in all health care settings
- r) Perform CPR and physical assessment
- s) Operate a computer

## 4) **Professional Behavior**

- a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others
- b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
- c) Handle multiple tasks concurrently
- d) Perform safe, effective nursing care for clients in a caring context
- e) Understand and follow the policies and procedures of the College and clinical agencies

- f) Understand the consequences of violating the student code of conduct
- g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
- h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
- i) Not to pose a threat to self or others
- j) Function effectively in situations of uncertainty and stress inherent in providing nursing care
- k) Adapt to changing environments and situations
- l) Remain free of chemical dependency
- m) Report promptly to clinicals and remain for 6-12 hours on the clinical unit
- n) Provide nursing care in an appropriate time frame
- o) Accepts responsibility, accountability, and ownership of one's actions
- p) Seek supervision/consultation in a timely manner
- q) Examine and modify one's own behavior when it interferes with nursing care or learning

***Note to all applicants:*** The essential functions form must be signed and dated by the student. This states that you have read and agreed to the terms. You will receive the essential functions form for the nursing program once accepted into the program for a healthcare provider to complete.

Trenholm State Community College  
Nursing Program

**Student Essential Functions for Admission and Matriculation**

Upon admission, an individual who discloses a disability can request reasonable accommodations. Individuals will be asked to provide documentation of the disability in order to assist with the provision of appropriate reasonable accommodations. The respective College will provide reasonable accommodations but is not required to substantially alter the requirements or nature of the program or provide accommodations that inflict an undue burden on the respective College.

In order to be admitted one must be able to perform all of the essential functions with or without reasonable accommodations. If an individual's health changes during the program of learning, so that the essential functions cannot be met with or without reasonable accommodations, the student will be withdrawn from the nursing program. The nursing faculty reserves the right at any time to require an additional medical examination at the student's expense in order to assist with the evaluation of the student's ability to perform the essential functions.

Students with a documented learning disabilities and/or physical disability may contact the American with Disability Act (ADA)/504 Coordinator, JaCorey D. Calloway, at (334) 420-4326 to request reasonable academic accommodations.

By signing below, I hereby certify that I have read and understand the Nursing Program Essential Functions.

I certify that I can\_\_\_\_\_ I cannot \_\_\_\_\_ (*check one*)  
complete the Nursing curriculum, with or without reasonable accommodations.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Alabama Community College System  
Associate in Applied Science Nursing Program Application

Date: \_\_\_\_\_

**I. PERSONAL DATA**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_ Maiden: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Student# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**II. EDUCATION**

High School Graduation Year: \_\_\_\_\_ High School Name: \_\_\_\_\_

GED (if applicable): \_\_\_\_\_ Date completed: \_\_\_\_\_

Are you currently taking college courses? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what college \_\_\_\_\_

List all colleges attended and the year(s) attended

Name of College ( <i>Do Not Abbreviate</i> )	Year(s) attended	Degree ( <i>if completed</i> )

Have you previously been admitted to a Nursing Program? Yes \_\_\_\_\_ No \_\_\_\_\_

**If yes, state reason for withdrawal and college attended.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the Nursing Program. I understand a new application must be submitted if I am not selected and wish to reapply. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss the student and/or to refuse admission. All application materials become the property of Trenholm State Community College. It is the sole responsibility of the applicant to ensure that the Nursing Department has received all the requested documentation.

*Admission to the nursing program is competitive with limitation occurring by available Faculty and clinical sites. Meeting minimal requirements does not guarantee acceptance.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date received: \_\_\_\_\_ Initials: \_\_\_\_\_

College application, college and/or high school transcripts or GED scores, ACT scores must be on file in Admissions office.

Return Application to:  
H. Council Trenholm State Community College  
Dr. Debra Lett, Director of Nursing  
Nursing Department  
P.O. Box 10048  
Montgomery, AL 36108

**APPLICATION DEADLINES:**

All applications must be received by the end of the business day in order to be considered.

- **June 10 for fall semester**
- **October 1 for spring semester**

It is imperative that the Director of Nursing receive accurate and current contact information for the applicant. Applicants will receive notification within 4 weeks of the application deadline notifying whether or not they have been accepted into the nursing program.

Application packet checklist: Place a check mark (✓) against each item that you HAVE COMPLETED and submit the entire packet.

- Trenholm State admissions application completed
- General Education courses passed with a “C” or higher
  - ENG101 English Composition
  - MTH100 Intermediate College Algebra
  - BIO201 Anatomy & Physiology I
  - BIO202 Anatomy & Physiology II
  - BIO220 General Microbiology
  - SPH106/107 Fundamentals of Oral Communication
  - PSY210 Human Growth and Development
  - Humanities Elective: Select one of the following: Ethics & Philosophy, Art Appreciation, Religion, Theater, or Foreign Language
- GPA requirement met
- ACT scores on file
- Nursing program application completed
- ACCS Essential Functions form signed & dated