



**H. Councill Trenholm State Community College**  
**1225 Air Base Blvd.**  
**Post Office 10048**  
**Montgomery, Al. 36108**  
**(334) 420-4200**

**Bid Invitation # 801**

H. Councill Trenholm State Community College (TSCC) will receive sealed bids in its Business Office until **2:00 p.m. October 29, 2020**, for the items described in the bid invitation. Bids will be publicly opened and evaluated for the best value proposal as soon thereafter as practical. All bids received by TSCC are subject to approval of purchase by the Alabama Community College Board of Trustees.

Submit bid proposal to:

**Bid Number 801: Passenger Bus**

Trenholm State Community College  
**Business Office**  
**Dean of Finance and Administrative Services**  
Post Office Box 10048  
Montgomery, Al. 36108

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**All signed and notarized certificates and completed and signed forms and statements must be returned with bid.** Alabama Law (Act 2001-955) requires us to have on file a Disclosure Statement from vendors for bids and contracts in excess of \$5,000 during a year.

## **GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS**

In accordance with Act No. 2001-637, when state funds are used to fund a contract, preference must be given to resident contractors. Resident contractors must be granted preference to nonresidents in awarding contracts in the same manner as the states of nonresident contractors.

1. All bids are to be in sealed envelopes with the above bid number and opening date on the outside of the envelope. All forms should be completed and included in the sealed envelope. **Mark your bid to the attention of the Dean of Finance and Administrative Services.**
2. Only written modifications to proposals will be accepted.
3. If bids on multiple items are sought, bidders may submit proposals on any one or all items listed. However, Trenholm State Community College, (TSCC), reserves the right to select and purchase individual items or as a group. This bid does not obligate TSCC to purchase any item listed or for which a bid was submitted.
4. All bid prices are to be quoted F.O.B. Trenholm State Community College (TSCC). It should be noted that TSCC does not have a loading dock and items too heavy or bulky to be handled by one person manually should be placed on a truck with a lift-gate. This cost must be included into the bid.
5. All items are to be new ***(unless otherwise stated in the bid specifications)*** and free from defects in material and workmanship. If items are defective or damaged or do not meet the specifications, they are to be replaced immediately by the vendor at no additional cost to Trenholm State Community College.
6. Trenholm State Community College (TSCC) reserves the right to accept or reject any bid or part thereof and waive informalities that may be deemed in the best interest of TSCC.
7. References in the specifications to name brands are for identification only and in no way are intended to eliminate or discourage the offering of substitute items which equal the specifications. Trenholm State Community College reserves the right to modify, correct or clarify specifications during the bid process.
8. Quantities listed on the specifications sheet are believed to be correct. However, Trenholm State Community College reserves the right to alter or vary the quantities.
9. No payments on partial shipments will be made until all items have been received in good condition.
10. Any and all damages caused to Trenholm State Community College (TSCC) by the successful bidder will be repaired promptly at no cost to TSCC.
11. If quotations are offered on substitute items, the bidder must include catalogues/brochures with complete descriptions and manufacturers' specifications. All substitute items must be clearly identified.
12. Guarantees/Warranties are to be furnished by the vendor as provided by the manufacturer.
13. All warranties must be clearly identified.

14. Trenholm State Community College is a State sponsored educational non-profit organization and as such is tax exempt. Bid prices are not to include tax. Tax exemption certificates furnished upon request.
15. No bid may be withdrawn after the scheduled closing time for receipt of bids for a period of thirty (30) days.
16. This proposal is to be made without connection with any other person, company, or parties making a bid or proposal and is to be in all respects fair and in good faith, without collusion or fraud.
17. The contractor must comply with all federal, state, and city laws regarding license fees and agreements.
18. Bidder must submit a completed and signed Disclosure Statement and W-9 Form, included in packet, with Bid.
19. All State of Alabama business entities must submit their E-verify MOU and Certification Statement prior to award.
20. Bidders desiring further information or interpretation of plans or specifications must make requests in writing to the Dean of Finance and Administrative Services, PO Box 10048, Montgomery, AL 36108, at least seven (7) days prior to bid opening. Questions can also be submitted via email to [sgrant@trenholmstate.edu](mailto:sgrant@trenholmstate.edu). Answers to such requests will be given to all recorded bidders and posted on the Trenholm State Community College's website.

**BID CERTIFICATE**

I hereby affirm I have not been in any agreement or collusion among bidders or in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding, or otherwise.

\_\_\_\_\_  
Firm or Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signatures of Company Representative

**BID CERTIFICATE MUST BE NOTARIZED**

Sworn and subscribed before me this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date my commission expires

## **Nonresident Bidder Information**

Act Number 2001-637 of the 2001 Alabama Legislature, which became effective on May 21, 2001, and is codified as Code of Alabama, Section 39-3-5, provides as follows:

**Section 1:** In the letting of public contracts in which any state, county or municipal funds are utilized, except those contracts funded in whole or in part with funds received from a federal agency, preferences shall be given to resident contractors, and a non-resident bidder domiciled in a state having laws granting preference to local contractors shall be awarded Alabama public contracts only on the same basis as the nonresident bidder's state awards contract to Alabama contractors bidding under similar circumstances; and resident contractors in Alabama, as defined in Section 39-2-12, be they corporate, individuals or partnerships, are to be granted preference over nonresidents in awarding of contracts in the same manner and to the same extent as provided by the laws of the state domicile of the nonresident.

**Section 2:** A summary of this law shall be made a part of the advertised specifications of all projects affected by this law.

**CERTIFICATION PURSUANT TO ACT NUM. 2006-557**

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND / OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. **BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557. THEY** ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

\_\_\_\_\_  
Firm or Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signatures of Company Representative

**CERTIFICATE MUST BE NOTARIZED**

Sworn and subscribed before me this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date my commission expires

# Trenholm State Community College

## Minimum Bid Specifications

Charges for postage/handling/delivery and set-up should be included in the bid price.

*Delivery price should include delivery to: 5420 Troy Highway  
Montgomery, AL 36116*

Item	Minimum Qty.	Unit Price	Total Bid Price
Type: Tour Coach/Passenger Bus Mileage: less than 250,000 miles Seating Capacity: at least 25 Transmission: Automatic Air/Heat: Front and Rear	1		
Total			