



## **The Office of Disability Services Criteria for Disability Documentation**

The Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act (ADA) of 1990 states that qualified students with disabilities who meet the technical and academic standards at H. Councill Trenholm State Community College may be entitled to reasonable accommodations. Under these laws, a disability is defined as a physical or mental impairment which substantially limits a major life activity. The Office of Disability Services at Trenholm State does not provide disability documentation for students. **It is the student's responsibility to provide appropriate documentation to this office and to request accommodations when needed. The official documentation has to be a current report (within 3 years of enrollment date), dated and signed. The professional conducting the evaluation cannot be a relative of the student. In all cases, the quality and appropriateness of the documentation given the student's age and requested accommodations will be considered.**

### **Specific Considerations:**

1. ADHD/ADD Documentation Requirements
2. Blindness and Low Vision Documentation Requirements
3. Deafness and Hard of Hearing Documentation Requirements
4. Health Condition Documentation Requirements
5. Learning Disability Documentation Requirements
6. Physical/Mobility Disability Documentation Requirements
7. Psychological Disability Documentation Requirements
8. Traumatic Brain Injury Documentation Requirements

### **General Considerations:**

1. The Office of Disability Services staff reserves the right to accept documentation which varies from the above criteria, but is professionally sound and of high quality, or conversely to reject current documentation viewed as inadequate to support the requested accommodation. At the same time, two sets of similar documentation may not support the same accommodations for two individual students with differing skills, coping strategies, and personal characteristics.
2. Students with obvious severe disabilities will be served pending receipt of documentation.
3. Clients of the Alabama Department of Rehabilitation Services (ADRS) may or may not be eligible for services, depending upon the disability documentation provided by ADRS. Students will be referred to the ADRS counselor if the documentation is insufficient to support requested accommodations.
4. Students who had an IEP or 504 Plan in high school may or may not be eligible for services, depending upon the disability documentation provided. Testing may be too old, not thorough enough, and/or the diagnosis may be unclear.

For additional information, please contact the ADA Coordinator by emails at [ada@trenholmstate.edu](mailto:ada@trenholmstate.edu) or by phone at (334) 420-4418. A Telecommunications Device for the Deaf (TDD/TTY) is available for individuals with hearing impairments and may be accessed through the Office of Admission and Records on the Trenholm Campus and Patterson Site.