

Medication Assistant Checklist

- Trenholm State Community College – Workforce Development Division Application
Email to: workforcedev@trenholmstate.edu

- Applicants not currently employed by a healthcare agency will be required to complete a background check and drug screen which will be an additional expense.

Background Check

Drug Screen

Background Check & Drug Screen may be done through Verified Credentials
(www.verifiedcredentials.com)

Follow these steps:

- At the homepage, select “For Personal Needs – Get a Personal Background Check”
 - Select the “Get Started” button under Basic Background Check Packages
 - Select “My Public Record – Standard” for \$32.00. Once you get the question, “Did an organization direct you to order this background report?”, select “NO”
 - Scroll down and select “Drug Screen – 10 Panel Urine (Q10) - \$49.50
 - Select Continue and then the screen comes up to “Create New Account”
 - Have results sent to:
Trenholm State Community College
ATTN: AWCone
PO Box 10048
Montgomery, AL 36108
- Funding may be available for those who qualify through the Alabama Career Center. Must be CNA (Certified Nursing Assistant) certified.

For information regarding eligibility and application for the Workforce Innovation and Opportunity Act (WIOA), please contact an Alabama Career Center.

Montgomery Career Center
334-286-1746