



# *Respiratory Therapy Program Application Information*



## **Equal Opportunity in Education and Employment**

It is the policy of the Alabama Community College System (ACCS), including all postsecondary institutions under the control of the Alabama Community College Board of Trustees, that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.



Dear Perspective Student:

Thank you for your interest in the Respiratory Therapy program here at H. Council Trenholm State Community College. This packet is provided for informational purposes in addition to the Respiratory Therapy Program Application. Please review the information carefully. An application that does not meet all of the requirements is incomplete and will not be considered for admittance.

Should you need further assistance or have questions, feel free to contact the respiratory department.

Sincerely,

*Shalanda Lee, MHA, RRT-NPS*

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Shalanda Lee, MHA, RRT-NPS  
Program Director of Respiratory Therapy  
Trenholm Campus A/B 107B  
Phone: 334-420-4419  
Email: [slee@trenholmstate.edu](mailto:slee@trenholmstate.edu)



**RPT admission standards include but are not limited to:**

1. Unconditional admission to the college.
2. A completed application for admission to respiratory therapy program received by **September 27, 2019.**
3. A minimum of **18 ACT** composite score National.
4. A minimum of 2.5 GPA for respiratory required academic core courses and a minimum 2.0 cumulative GPA at current, native institution, or cumulative 2.0 in institution from which student is transferring.
5. Completion of prerequisite requirements: (BIO 201, BIO 202, ENG 101, SPH 106 or 107, ART 101 or MUS 101, PSY 200, and MTH 100 or higher).
  - a. BIO 202, SPH 106 or 107, ART 101 or MUS 101, and PSY 200 are the **ONLY** prerequisites that can be taken at a later date with RPT courses.
6. Unofficial transcripts from ALL colleges included in application packet.

**Students in the Respiratory Therapy program must meet the following requirements which will be completed at the student's expense following the enrollment in the program:**

1. Meet the technical standards of the program.
2. Provide verification that the student possesses the physical and mental capabilities to function as a Respiratory Therapist in diverse settings with or without reasonable accommodations.
3. Verify absence of use of drugs and alcohol by participation in random and scheduled drug/alcohol testing at the student's expense.
4. Adhere to policies of affiliated clinical agencies by submitting a criminal background check and CPR certification prior to clinical rotation. Applicants with a criminal background history should discuss the matter with the Program Director.
5. Submit proof of health/hospital insurance (submit a copy of both sides). Students are required to have insurance prior to the first clinical rotation day.



**RESPIRATORY THERAPY APPLICATION FOR ADMISSION**

**Fall 2019**

Respiratory Therapy program applications must be received by **September 27, 2019**, by 4:30 P.M. CST.

Carefully complete the application by filling in all blanks, responding to all questions, and signing the certification. Please print legibly in black ink or type your information.

**I) Personal Data**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_ Maiden: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

**II) Education**

High School Graduation Year: \_\_\_\_\_ High School Name: \_\_\_\_\_

GED (if applicable): \_\_\_\_\_ Date completed: \_\_\_\_\_

Are you currently taking college courses? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what college \_\_\_\_\_

**III) List all colleges attended**

Dates Attended	College Name	Location (city/state)	Major	Degree/Certificate Earned

**IV) Respiratory Therapy Prerequisite Requirements**

Course Number	Course Name	Credit Hours	Grade	Year	College
ENG 101	English Composition I	3			
SPH 106 or 107	Fundamentals of Public Speaking or Fundamentals of Oral Communications	3			

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<b>MHT 100</b>	<b>Intermediate College Algebra or Higher</b>	<b>3</b>			
<b>BIO 201</b>	<b>Anatomy and Physiology, I</b>	<b>4</b>			
<b>BIO 202</b>	<b>Anatomy and Physiology, II</b>	<b>4</b>			
<b>PSY 200</b>	<b>General Psychology</b>	<b>3</b>			
<b>ART 101 or MUS 101</b>	<b>Art Appreciation Music Appreciation</b>	<b>3</b>			

**V) ACT Examination**

<b>Date of Exam</b>	<b>Composite Score</b>	<b>Reading Score</b>	<b>Math Score</b>	<b>Science Score</b>	<b>English Score</b>

Have you taken the Accuplacer Test? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date tested \_\_\_\_\_



## Respiratory Therapy Program Selection Ranking Formula

Selective admissions programs are highly competitive. Meeting minimum admissions requirements ensures that students' applications will be considered but does not guarantee program acceptance.

<b>Prerequisite Course</b>	<b>Points Possible</b>	<b>Total</b>
<b>ACT Score</b> Composite score of 24 or greater = 5 points Composite score of 21-23 = 4 points Composite score of 20 = 3 points Composite score of 19 = 2 points Composite score of 18 = 1 point	<b>5.0</b>	
BIO 201 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
BIO 202 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
MTH 100 or higher grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
ENG 101 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
SPH 106 or 107 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
MUS 100 or ART 100 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
PSY 200 grade achieved A = 4 points B = 2 points C = 1 point	<b>4.0</b>	
<b>Total Points</b>	<b>33.0</b>	

\*Note: If a student has more than 1 recurrence in a course, the RPT program will use the highest grade earned by the student in that course during the selection process.



## **RESPIRATORY THERAPY**

### **PROJECTED EXPENSES**

**2019-2021**

As a student in this program, you can anticipate certain necessary expenses. The tuition rate is the same as that for other students, but respiratory students will incur other expenses, which include, but are not limited to, lab fees, scrubs, shoes, stethoscope, and board exam prep fees. Note that the amounts listed are approximations, and that they are **subject to change without notice**.

**Note:** In addition to the expenses listed above (prices are subject to change), the student is responsible for transportation, meals, health care expenses, and any liability incurred during and while traveling to and/or from clinical rotations. The additional estimated costs (approximately \$400) for physical examinations, medical diagnostic tests, immunization treatments, drug testing, health and/or accident insurance are also the student's responsibilities.



## DEGREE REQUIREMENTS

The program will consist of 76 credit hours. Of these, 23 credits are in general education (ORI 101 Orientation to College is 1 credit hour).

Course Area	Course Name	Credit Hours
ENG 101	English Composition I	3
SPH 106 or SPH 107	Fundamentals of Oral Communication Fundamentals of Public Speaking	3
ART 101 or MUS 101	Art Appreciation Music Appreciation	3
BIO 201	Human Anatomy and Physiology I	4
BIO 202	Human Anatomy and Physiology II	4
MTH 100 or Higher	Intermediate College Algebra or Higher	3
PSY 200	General Psychology	3

RPT Course Curriculum			
Course Area	Course Name	Area	Credit Hours
RPT 210	Clinical Practical	Area V	2
RPT 211	Introduction to Respiratory Care	Area V	2
RPT 212	Fundamentals of Respiratory Care I	Area V	4
RPT 213	Anatomy & Physiology for Respiratory Care Provider	Area V	3
RPT 214	Pharmacology for Respiratory Care Provider	Area V	2
RPT 220	Clinical Practice II	Area V	2
RPT 221	Pathology for Respiratory Care Provider I	Area V	3



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RPT 222	Fundamentals of Respiratory Care II	Area V	4
RPT 223	Acid Base Regulations & Arterial Blood Gas Analysis	Area V	2
RPT 230	Clinical Practice III	Area V	2
RPT 231	Pathology for the Respiratory Care Provider II	Area V	3
RPT 232	Diagnostic Procedures for Respiratory Care Provider	Area V	2
RPT 233	Special Procedures for the Respiratory Care Provider	Area V	2
RPT 234	Mechanical Ventilation for the Respiratory Care Provider	Area V	4
RPT 240	Clinical Practice IV (Internship)	Area V	4
RPT 241	Pulmonary Rehabilitation & Home Care	Area V	2
RPT 242	Perinatal/Pediatric Respiratory Care	Area V	3
RPT 243	Computer Applications for Respiratory Care Provider	Area V	2
RPT 244	Critical Care Considerations for Respiratory Care Provider	Area V	2
RPT 266	Seminar in Respiratory Medicine I	Area V	1
RPT 268	Writing and Research for the Respiratory Care Provider II	Area V	1

## PROGRAM COMPLETION REQUIREMENTS

Credit hours required in major (skills emphasis)	52
Credit hours in institutional general education or core curriculum	23
Credit hours in required or free electives	1

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**Total credit hours required for completion** **76**



**RPT CURRICULUM**

**6 Semester course of Study (prerequisites included)**

**4 Semester Course of Study (prerequisites not included)**

**Prerequisites**

**Fall Semester I**

Course	Credit	Contact	Course	Credit	Contact
ORI 101*	1	1	RPT 210	2	10
BIO 201*	4	5	RPT 211	2	2
BIO 202	4	5	RPT 212	4	6
ENG 101*	3	3	RPT 213	3	3
MTH 100*	3	3	RPT 214	2	2
ART/MUS	3	3	RPT 266	1	1
PSY 200	3	3			
SPH 106/107	3	3			
			<b>Total</b>	<b>15</b>	<b>24</b>

**Spring Semester II**

**Summer Semester III**

Course	Credit	Contact	Course	Credit	Contact
RPT 220	2	10	RPT 230	2	10
RPT 221	3	4	RPT 231	3	4
RPT 222	4	6	RPT 234	4	6
RPT 223	2	2	RPT 242	3	4
RPT 244	2	2			
<b>Total</b>	<b>13</b>	<b>24</b>	<b>Total</b>	<b>12</b>	<b>24</b>

**Fall Semester IV**

Course	Credit	Contact
RPT 232	2	2
RPT 233	2	2
RPT 240	4	20
RPT 241	2	2
RPT 243	4	4
RPT 268	1	1
<b>Total</b>	<b>12</b>	<b>21</b>

**Summary**

Major Credits	52
General Education Credits	23
ORI 101	1
<b>TOTAL</b>	<b>76</b>

\*\*\*PREREQUISITES with asterisk (must be taken prior to admission in RPT courses).



## **TECHNICAL STANDARDS**

### **I. Sensory Perception**

#### **Visual**

- a. Observe and discern subtle changes in physical conditions and the environment
- b. Visualize different color spectrums and color changes
- c. Read fine print in varying levels of light
- d. Read for prolonged periods of time
- e. Read cursive writing
- f. Read at varying distances
- g. Read data/information displayed on monitors/equipment

#### **Auditory**

- a. Interpret monitoring devices
- b. Distinguish muffled sounds heard through a stethoscope
- c. Hear and discriminate high and low frequency sounds produced by the body and the environment
- d. Effectively hear to communicate with others

#### **Tactile**

- a. Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics

#### **Olfactory**

- a. Detect body odors and odors in the environment

### **II. Communication/Interpersonal Relationships**

- a. Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
- b. Work effectively in groups
- c. Work effectively independently
- d. Discern and interpret nonverbal communication
- e. Express one's ideas and feelings clearly
- f. Communicate with others accurately in a timely manner
- g. Obtain communications from a computer

### **III. Cognitive/Critical Thinking**

- a. Effectively read, write, and comprehend the English language



- b. Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical respiratory decisions in a variety of health care settings
- c. Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
- d. Satisfactorily achieve the program objectives

#### **IV. Motor Function**

- a. Handle small delicate equipment/objects without extraneous movement, contamination or destruction
- b. Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
- c. Maintain balance from any position
- d. Stand on both legs
- e. Coordinate hand/eye movements
- f. Push/pull heavy objects without injury to client, self or others
- g. Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
- h. Walk without a cane, walker or crutches
- i. Function with hands free for respiratory care and transporting items
- j. Transport self and client without the use of electrical devices
- k. Flex, abduct, and rotate all joints freely
- l. Respond rapidly to emergency situations
- m. Maneuver in small areas
- n. Perform daily care functions for the client
- o. Coordinate fine and gross motor hand movements to provide safe effective nursing care
- p. Calibrate/use equipment
- q. Execute movement required to provide nursing care in all health care settings
- r. Perform CPR and physical assessment
- s. Operate a computer

#### **V. Professional Behavior**

- a. Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others
- b. Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
- c. Handle multiple tasks concurrently
- d. Perform safe, effective nursing care for clients in a caring context
- e. Understand and follow the policies and procedures of the College and clinical agencies



- f. Understand the consequences of violating the student code of conduct
- g. Understand that posing a direct threat to others is unacceptable and subjects one to discipline
- h. Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
- i. Not to pose a threat to self or others
- j. Function effectively in situations of uncertainty and stress inherent in providing nursing care
- k. Adapt to changing environments and situations
- l. Remain free of chemical dependency
- m. Report promptly to clinical and remain for 6-12 hours on the clinical unit
- n. Provide nursing care in an appropriate time frame
- o. Accepts responsibility, accountability, and ownership of one's actions
- p. Seek supervision/consultation in a timely manner
- q. Examine and modify one's own behavior when it interferes with nursing care or learning



## Respiratory Therapy Program Application Checklist

Applications received after **September 27, 2019**, will be considered on a space available basis.

Please read carefully and check each box once the step is completed. Sign and date the bottom of the form and submit this form with your application.

**Prior to APPLICATION to the program, the following must be completed:**

### Submit to the Admissions Office

- TSCC application or re-entry form
- Official transcripts from all colleges previously attended
- Proof of high school graduation (transcripts) or GED certificate
- Official ACT or SAT test score
- Any other documents required by TSCC Admissions

### Submit to the Financial Aid Office

- If seeking Financial Aid, submit FAFSA application (fafsa.gov), school code 005734

### Submit a complete program application to the RPT Program Director

- RPT program application
- Attach documented minimum score **ACT 18 or SAT 940**
- Attach **ALL** Unofficial transcripts from **ALL** colleges previously attended. Transcripts must have documentation of completion of required general education courses: (**BIO 201, BIO 202, ENG 101, SPH 106 or 107, ART 101 or MUS 101, PSY 200, and MTH 100 or higher**)
  - BIO 202, SPH 106 or 107, and PSY 200 are the ONLY prerequisites that can be taken at a later date with RPT courses**
- Optional:** Attach the completed CPR Certification, and/or health/hospital insurance documentation

Upon acceptance, all students are required to have drug screenings, background check, and CPR certification. Drug Policy and Background Check Policy are available for viewing online at <https://www.trenholmstate.edu/programs/health-services/respiratory-therapy/>

**NOTE:** It is the responsibility of each applicant to ensure that the application is complete, and that all information is on file in admissions prior to application deadline.

You will be **notified by mail** if you are accepted into the program. As no information regarding

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individual admission status will be given via telephone, please do not call the Admissions or RPT departments to obtain your status. Letters will also be sent to individuals who are not accepted into the program.

**DO NOT CALL** to verify the receipt of your application. If you want to verify that we received your application, you may send it via email.

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the nursing program. I understand this application must be updated if I am not selected. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss the student and/or refuse admission.

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**Student's Name (Print)**

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**Student's Signature**

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**Date**

***Please mail or hand deliver your complete RPT application packet to:  
Shalanda Lee, Program Director • P.O. Box 10048 • Montgomery, AL 36108  
Building A/B 107 B Trenholm Campus***