



Application Procedures

To apply to Trenholm State Community College, complete and submit the Application Packet (Documents 1 – 8). For students transferring from a school in the United States, complete and submit the Application Packet (Documents 1 – 7) and the Transient/Transfer Clearance Form (Document 9).

1. **Application for Admission** – Complete all blank spaces with the information requested.
2. **Affidavit of Financial Support** – submit evidence of sufficient funds to cover the cost of attending Trenholm State Community College. Have your financial sponsor complete and sign the affidavit. Signature needs to be certified or notarized. Include an original bank letter from your sponsor’s financial institution, showing the balance in your sponsor’s bank account in US dollars.
3. **Medical Records** – A medical health history with proof of vaccinations.
4. **Official high school transcript** – Send a certified original translated and evaluated copy of the student’s high school transcript and diploma. (Required evaluators: <http://www.wes.org>)
5. **Official university transcript** – Submit original or recently certified copy of transcripts from universities you have attended. English translations are required of any transcripts not in English.
6. **Test of English as a Foreign Language** – If applying for college, submit a TOEFL score of 500 (on the paper-based test), 61 (on the internet-based test), Eiken score Pre-first, or IELTS (International English Language Testing System) test score of 5.5, indicating proficiency in the English language. An official score must be sent direct to Trenholm State Community College from ETS or IELTS. The TOEFL institutional code for Trenholm State is 1615.
7. **Small photograph of yourself.** Attach to Application.
8. **A photograph of the ID page of your passport.**
9. **Transient/Transfer Clearance Form** – to be completed by your Advisor if you are a transfer student from an American university or college.

Mail all documents together to: Trenholm State Community College
 ATTN: Dr. T.R. Sanders-McBryde
 PO Box 10048
 Montgomery, AL 36108

Your application will be carefully evaluated and a decision made. If approved, you will receive an acceptance letter and the I-20 form. If you wish to have your I-20 sent by FedEx or UPS, it is your responsibility to pay for the charges. The I-20 form is a legal document and cannot be faxed. You will need to take the I-20 form to the nearest U.S. Embassy or Consulate to apply for a student visa. For program information, visit Trenholm State’s web page at www.trenholmstate.edu.

Program of Study – Associate Degrees, Certificates & Short-Term Certificates

A/C & Refrigeration Technology
Automotive Collision Repair
Automotive Manufacturing & Automation
Automotive Service
Child and Human Development
Computer Information Systems
Culinary Arts/Hospitality Management
Dental Assisting
Diagnostic Medical Sonography
Diesel Mechanics
Electrical
Emergency Medical Services
Graphic Design
Industrial Systems & Automation

Medical Assisting Technology
Medical Radiologic Technology
Office Administration
Accounting
Entrepreneurship
General Business
Management
Practical Nursing
Precision Machining
Registered Nursing
Respiratory Care Therapy
Robotics/Mechatronics
Truck Driver Training
Welding