



Program Application

Stand-Alone Practical Nursing (PN)

Application Deadline: Friday, May 10, 2024, Noon.

Please be advised that applications may **ONLY** be submitted in the following way:

Email: bhnursing@trenholmstate.edu

Applications may not be hand delivered or mailed. Applications received in any other manner than the email address **will not be accepted. The email address is only to be used to submit the program application and supporting documents. Do not send questions, requests, etc. to this email address.*

***Partial and/or multiple applications will be discarded. Please ensure that you have read the entire application thoroughly before signing and submitting.*

****It is the responsibility of the applicant to submit a completed application packet. Applications should be submitted on or before the deadline of Friday, May 10, 2024, at Noon. No applications will be accepted after Noon on Friday, May 10, 2024.*

Minimum Admission Requirements

1. Complete and submit a college application to Trenholm State Community College (must have unconditional admission to the college); if not currently enrolled (the application can be submitted online <https://webreg.trenholmstate.edu/accws/isconlap.pgm>).
2. A completed Trenholm State nursing application and an unofficial and complete copy of ALL College transcripts must be emailed to the Director of Nursing, Dr. Debra Lett, bhnursing@trenholmstate.edu. No applications will be accepted after the deadline for submission; **May 10, 2024 by noon.**
3. Official and complete transcripts from all colleges attended must be submitted to the Registrar's Office with a copy submitted into the application email portal by the 5pm, August 7, 2024 deadline. <https://www.trenholmstate.edu/future-students/admissions-records/apply-now/>
4. Official results of the ACT (a **minimum of 18 composite score National or Residual**) **OR** a **minimum score of 58 on the TEAS test** must be submitted to the Registrar's office with a copy submitted into the application email portal by the 5pm, August 7, 2024 deadline. The writing component of the ACT is not required for consideration for admission to the nursing program. The ACT composite score has no time limit. The TEAS test score must be **3 years or newer** from the application deadline. **ACT Superscores are not accepted by the Nursing program for admission.**
5. Take the ACCUPLACER placement examination as indicated (exceptions may apply). <https://www.trenholmstate.edu/future-students/admissions-records/enrollment-process/accuplacer-placement-assessment/>
6. Provide one form of state identification to the Admission's Office.
7. **MUST** complete all general education (non-nursing) courses before application to the program. A minimum 2.5 GPA is required for nursing academic core classes inclusive of:
 - English Composition I (ENG101) **Must be taken prior to the end of the first semester of the Stand-Alone PN program (A course grade of C or better is required)**
 - *#Intermediate College Algebra (or higher-level math) (MTH100)
 - *#Anatomy & Physiology I (BIO201) & II (BIO202)
 - Human Growth & Development (PSY210) **Must be taken prior to the end of the second semester of the Stand-Alone PN program (A course grade of C or better is required)**
 - Speech (SPH106 or 107) **Must be taken prior to or as a co-requisite with NUR114/115 in the Stand-Alone PN program (A course grade of C or better is required)**

*Indicates PREREQUISITES that **must be completed prior** to applying

#All math (MTH) and science (BIO) pre-requisite courses must have been successfully completed **within 5 years** of application to the Nursing program

9. Good standing with the College, including a **minimum overall cumulative GPA of 2.5**.
10. Must meet Alabama Community College System Essential Functions (See pages 6-8 in this packet) for nursing. Once accepted to the program, the essential functions document must have the signature and date of review by medical personnel (e.g. MD, DO, NP) affixed. The requirements for meeting essential functions for the nursing program can and may be requested periodically during the nursing program by the nursing faculty as indicated. If a nursing student cannot meet essential function requirements, the student may be withdrawn from the nursing program.
11. Applicants choosing the **Stand-Alone Practical Nursing Program** will conclude after the end of the third semester of study. Students who have satisfactorily completed the program will receive a certificate and when meeting eligibility requirements by a licensure board may sit for the NCLEX-PN.
12. **Orientation to College (ORI 101)** must be taken at Trenholm State Community College. If ORI 101 is not taken prior to applying for the Nursing Program, the course **MUST** be taken in the first semester of enrollment. ORI 101 is a college requirement.

Meeting the minimum admission requirements does not guarantee acceptance to the nursing program.



Trenholm State
COMMUNITY COLLEGE

Nursing Program Application

Stand-Alone Practical Nursing Program (PN)

Student#

I. PERSONAL DATA

Last Name: First: MI: Maiden:

Social Security Number: Date of Birth ____/____/____

Mailing Address:

City: State: Zip Code:

Telephone: E-mail address:

Gender: Male Female **Ethnicity:** African American Asia Caucasian Hispanic Other

II. EDUCATION

High School Graduation Year: GED (if applicable): Date Completed:

Name of High School:

Location of High School:

Are you currently taking college courses? Yes No

If yes, what college

List all colleges attended and the year(s) attended.

**Applicants must disclose each college and/or university attended regardless of course/degree completion. Failure to disclose attendance at any college or university could result in disqualification from the applicant pool.*

Name of College (Do Not Abbreviate)	Year(s) attended	Degree (if completed)

Have you previously been admitted to a Nursing Program? Yes No

The Nursing program at Trenholm State Community College is currently not accepting transfer students from other Nursing programs. This program will not admit individuals that are currently Licensed Practical Nurses or have previously completed an LPN program (please seek an LPN/Mobility program)

****If you have previously been admitted to but withdrew and/or failed to complete a previous nursing program, you must submit a letter that states your eligibility to return to the previous program, including the nursing program at TSCC. The letter must be submitted with your application and before the deadline. The letter must be from the Dean or Director of the previous program. Please indicate the College and dates of attendance in the box above.***

Do you hold any health-related license(s) or certificates? Yes No

If yes, list the licensure number and explain: _____

Please initial upon agreeing to the following statements:

	YES, I understand the instructions and requirements set forth in this application.
	Yes, I have been unconditionally accepted to TSCC and have a student A# which is provided on this application.
	YES, I understand that meeting minimum requirements does not guarantee acceptance to the Nursing program.
	YES, I understand that completion of this application packet is a component of the student profile and does not in itself grant admission to the program.
	YES, I understand that if I am not selected at this time and should I desire to apply to a future class, I will need to resubmit a complete application and all documents deemed required at such time.
	YES, I understand that all applicants will be ranked according to composite ACT scores OR TEAS test scores. Points will be given for grades in the prerequisite core general educational courses. ORI 101 must be taken at TSCC.
	YES, I understand that I must submit this application packet electronically by the May 10th deadline and submit all other required documentation by the August 7th deadline. Incomplete submissions will not be accepted or considered.
	YES, I understand that if accepted to the Nursing program, I am responsible for all tuition, fees, etc.

By initialing the items below, I am aware that I must include the following items in my packet:

	A completed application
	Unofficial and complete transcripts from ALL Colleges attended (including TSCC). Transcripts that only include transfer courses/credit will not be accepted by the Nursing Program.
	ACT composite score (minimum 18 required); No ACT Superscores; OR minimum TEAS test score of 58
	A completed Essential Functions Form (see next page 6-8 of this application)
	I certify that to the best of my knowledge, the information provided in this application is true and correct. I understand that it is my responsibility to ensure that all required documentation is included with this application PRIOR to submitting it in the portal.
	I am aware that providing false information may be considered sufficient reason to be dismissed or refused admission.
	I am aware that I can only apply to one nursing program at TSCC per cycle and multiple applications will be discarded.

By typing my name in the box below, I am electronically signing this document and wish to submit this as my application, including all required documentation, to the **PN Stand-Alone Program**.

Name:		Date:	
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***APPLICATION DEADLINE is Friday, May 10, 2024, by Noon.**

It is the intent that, while enrolled in this program, a certain number of TSCC students will be or shall become employees of Baptist Health. **Last Dollar Scholarships** are offered to Baptist Health employees. If you are interested in this opportunity, please contact Allen Kennedy, Director of Human Resources, Baptist Health: akennedy@baptistfirst.org for more information.

Alabama Community College System Nursing Programs Essential Functions Form

The Alabama Community College System endorses the Americans with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities.

Physical, cognitive, psychomotor, affective, and social abilities are required in unique combinations to provide safe and effective nursing care. The applicant/student must be able to meet the essential functions with or without reasonable accommodations throughout the program of learning. Admission, progression, and graduation are contingent upon one's ability to demonstrate the essential functions delineated for the nursing programs with or without reasonable accommodations. The nursing programs and/or its affiliated clinical agencies may identify additional essential functions. The nursing programs reserve the right to amend the essential functions as deemed necessary.

To be admitted and to progress in the nursing program, one must possess a functional level of ability to perform the duties required of a nurse. Admission or progression may be denied if a student cannot demonstrate the essential functions with or without reasonable accommodations.

The essential functions delineated are those deemed necessary for the Alabama Community College System nursing programs. No representation regarding industrial standards is implied. Similarly, any reasonable accommodations made will be determined and applied to the respective nursing program and may vary from reasonable accommodations made by healthcare employers.

The essential functions delineated below are necessary for nursing program admission, progression, and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

1) Sensory Perception

- a) Visual
 - i) Observe and discern subtle changes in physical conditions and the environment
 - ii) Visualize different color spectrums and color changes
 - iii) Read fine print in varying levels of light
 - iv) Read for prolonged periods of time
 - v) Read cursive writing
 - vi) Read at varying distances
 - vii) Read data/information displayed on monitors/equipment
- b) Auditory
 - i) Interpret monitoring devices
 - ii) Distinguish muffled sounds heard through a stethoscope
 - iii) Hear and discriminate high, and low-frequency sounds produced by the body and the environment
 - iv) Effectively hear to communicate with others
- c) Tactile
 - i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location, and other physical characteristics
- d) Olfactory
 - i) Detect body odors and odors in the environment

2) Communication/ Interpersonal Relationships

- a) Verbally and in writing, engage in two-way communication and interact effectively with others from a variety of social, emotional, cultural, and intellectual backgrounds
- b) Work effectively in groups
- c) Work effectively independently
- d) Discern and interpret nonverbal communication
- e) Express one's ideas and feelings clearly
- f) Communicate with others accurately in a timely manner
- g) Obtain communications from a computer

3) Cognitive/Critical Thinking

- a) Effectively read, write, and comprehend the English language
- b) Consistently and dependably engage in the process of critical thinking to formulate and implement safe and ethical nursing decisions in a variety of health care settings
- c) Demonstrate satisfactory performance on written examinations, including mathematical computations without a calculator
- d) Satisfactorily achieve the program objectives

Motor Function

- a) Handle small delicate equipment/objects without extraneous movement, contamination, or destruction
- b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self, or others
- c) Maintain balance from any position
- d) Stand on both legs
- e) Coordinate hand/eye movements
- f) Push/pull heavy objects without injury to client, self, or others
- g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self, or others
- h) Walk without a cane, walker, or crutches
- i) Function with hands-free for nursing care and transporting items
- j) Transport self and client without the use of electrical devices
- k) Flex, abduct, and rotate all joints freely
- l) Respond rapidly to emergency situations
- m) Maneuver in small areas
- n) Perform daily care functions for the client
- o) Coordinate fine and gross motor hand movements to provide safe effective nursing care
- p) Calibrate/use equipment
- q) Execute movement required to provide nursing care in all health care settings
- r) Perform CPR and physical assessment
- s) Operate a computer

4) Professional Behavior

- a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance, and a healthy attitude toward others
- b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
- c) Handle multiple tasks concurrently
- d) Perform safe, effective nursing care for clients in a caring context

- e) Understand and follow the policies and procedures of the College and clinical agencies
- f) Understand the consequences of violating the student code of conduct
- g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
- h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
- i) Not to pose a threat to self or others
- j) Function effectively in situations of uncertainty and stress inherent in providing nursing care
- k) Adapt to changing environments and situations
- l) Remain free of chemical dependency
- m) Report promptly to clinicals and remain for 6-12 hours on the clinical unit
- n) Provide nursing care in an appropriate time frame
- o) Accepts responsibility, accountability, and ownership of one's actions
- p) Seek supervision/consultation in a timely manner
- q) Examine and modify one's own behavior when it interferes with nursing care or learning

EXAMPLES ARE NOT INCLUSIVE: If an applicant believes that he or she cannot meet one or more of the standards without accommodations or modifications, the college must determine, on an individual basis, whether or not the necessary accommodations or modifications can be reasonably made. Requests for accommodations should be directed to the Americans with Disability Act (ADA)/504 Coordinator Monica Robinson at (334) 420-4418 to request reasonable academic accommodations.

A change in the student's health during the program of learning so that the essential functions cannot be met, with or without reasonable accommodations, may result in withdrawal from the Allied Health Program. The faculty reserves the right at any time to require an additional medical examination at the student's expense to assist with the evaluation of the student's ability to perform the essential eligibility requirements.

By signing below, I hereby certify that I have read and understood the Essential Eligibility Criteria.

I certify that I can I cannot (*Check one*) complete the PN curriculum, with or without reasonable accommodations.

Name:		Date:	
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Note to all applicants: The essential functions form must be signed and dated by the student. This states that you have read and agreed to the terms. You will receive the essential functions form for the nursing program once accepted into the program for a healthcare provider to complete.

Please Read Carefully

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the Nursing Program. I understand that a new application must be submitted if I am not selected and wish to reapply. I certify that the information given in this application is true and correct. I understand that providing false information and/or failure to disclose any requested information **may be deemed sufficient reason to dismiss the student at any time and/or to refuse admission.** All application materials become the property of Trenholm State Community College. It is the sole responsibility of the applicant to ensure that the Nursing Department has received all the requested documentation.

*Admission to the nursing program is **competitive**, with limitations occurring by available faculty and clinical sites. Meeting minimal requirements does not guarantee acceptance.*

Name:		Date:	
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College application, college and/or high school transcripts or GED scores, and ACT scores must be on file in Admissions Office. This nursing program application **MUST** be signed/dated.

It is imperative that the Director of Nursing receives accurate and current contact information for the applicant. Applicants will receive notification following the application deadline notifying whether or not they have been accepted into the nursing program.

The email address given is a portal and is to only be used to submit the application and supporting documents. Please do not use the email address to communicate with the nursing program.

NON-DISCRIMINATION POLICY It is the policy of Trenholm State Community College, a postsecondary institution under the control of the Alabama Community College System Board of Trustees, that no person shall be discriminated against on the basis of any impermissible criterion or characteristic including, but not limited to, race, color, national origin, religion, marital status, disability, gender, age or any other protected class as defined by federal and state law.

Student Name: _____ Student#: _____

Application packet checklist: Place a checkmark (✓) against each item you HAVE COMPLETED.

Students must have a grade of C or higher in the following courses. Please check the table below.

Courses:	Description:	A	B	C
ENG101	English Composition			
MTH100	Intermediate College Algebra			
BIO201	Anatomy & Physiology I			
BIO202	Anatomy & Physiology II			

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- GPA requirement met
 - ACT or TEAS scores on file
 - Nursing program application completed
 - ACCS Essential Functions form signed & dated