



Trenholm State
COMMUNITY COLLEGE

ISLANDS OF EXCELLENCE:
**Navigating
Success in
Administration**

Wednesday, April 23, 2025



**17TH ANNUAL ADMINISTRATIVE
PROFESSIONALS DAY CONFERENCE**

PROGRAM

Patterson Site, Auditorium • 3920 Troy Highway, Montgomery, AL



WELCOME FROM PRESIDENT CHAMBERS

Greetings:

Welcome to Trenholm State!! I am delighted that you have chosen to join us for our 17th Annual Administrative Professionals Day Conference. This year's team has planned a fantastic event for you, and we hope that you will leave energized, motivated, and inspired.

I encourage each of you to explore our website and learn more about the opportunities we have to offer at Trenholm State. As a community college dedicated to educating our community and students, we are excited to invest in your future and to partner with you as you pursue your dreams.

I want to thank each of you for attending the conference and bringing your expertise. Thank you for all that you do and continue to do in your profession. We could not accomplish what we do without your support.



Sincerely,

Dr. Kemba K. Chambers

Dr. Kemba K. Chambers
President



City of **Montgomery**, Alabama

Office of the
CITY COUNCIL

Steven L. Reed, Mayor

City Council Members

Cornelius "CC" Calhoun, President

Glen O. Pruitt, Jr. - President Pro Tem

Julie T. Beard

Ed Grimes

Charles W. Jinright

Marche Johnson

Oronde K. Mitchell

Franetta D. Riley

Andrew Szymanski

April 23, 2025

Greetings,

On behalf of the City of Montgomery, I welcome you to the 17th Annual Administrative Professionals Day Conference sponsored by Trenholm State Community College. This conference has been designed to provide you with a platform to connect, learn, and engage with other administrative professionals from across the state. As a highly valued member of this profession, your presence at this event is essential in promoting professional growth and development.

I encourage you to take advantage of all the opportunities presented during the event, establish new professional connections, and foster relationships with other administrative professionals. I am honored to have you as a guest at one of Alabama's flagship two-year colleges: Trenholm State.


Once again, welcome, and I hope you get a chance to experience Montgomery and wish you a successful and memorable conference.

Sincerely,

Cornelius "CC" Calhoun
President
District 5



P. O. Box 1111 ♦ Montgomery, Alabama 36101-1111 ♦ Phone (334) 625-2096 ♦ Fax (334) 625-2056

A woman with glasses and a grey blazer is sitting at a desk, talking on a mobile phone while looking at a laptop. The background shows a view of the ocean and a bright sky.

17th Annual Administrative Professionals Day Conference

Join us for our annual celebration of Administrative Professionals, where we recognize their essential roles and diverse contributions to the workplace. This event is packed with opportunities to learn new skills, boost productivity, and connect with fellow professionals.

This year, we're thrilled to present a dynamic lineup of speakers who will inspire and empower you with their insights on a wide range of topics. Get ready to dive into enhancing your financial literacy, master conflict resolution, and setting impactful goals. And that's just the beginning!

Don't miss out on this exciting chance to grow, network, and celebrate your achievements.

CONFERENCE AGENDA

- 8:30 a.m. Registration
- 9:00 a.m. Welcome
Dr. Jasmine Robinson, Emcee
- 9:05 a.m. Opening Remarks
Dr. Kemba Chambers, President – Trenholm State Community College
- 9:15 a.m. Survival Island: Stress Management and Work Life Balance
Dr. Sheila Austin, Senior Dean - Auburn University at Montgomery
- 10:00 a.m. Island of Opportunities: Navigating the Financial Seas
Kenny Ward, Director of Talent Recruitment & Retention - Montgomery Area Chamber of Commerce
- 10:45 a.m. Break
- 11:00 a.m. Mapping Your Island: Goal Setting for Personal/Professional Growth
Dr. Jasmine Robinson, CEO - Robinson Realty & Co. Powered by Keller Williams
- 11:45 p.m. Lunch
- 12:45 p.m. Fitness Break Chair Exercise
Kim West, Owner - T.R.A.P. Gospel Fitness
- 1:30 p.m. Navigating Conflict: How to Keep the Peace on Your Island
The Honorable Phillip Ensler - Alabama State Representative, District 74
- 2:15 p.m. Break
- 2:30 p.m. The Secret Treasures of the Administrative Profession
LaFaye Jackson, Administrative Specialist - Alabama Education Association (AEA)
- 3:15 p.m. Affirmation Bottle Activity - Mocktails Aloha! and Closing Remarks

CONFERENCE SPEAKERS



Dr. Sheila Austin

Senior Dean, Auburn University at Montgomery

Dr. Sheila Austin is the former Dean of the College of Education at Auburn University Montgomery (AUM) and a Professor of Educational Leadership. Dr. Austin joined AUM after 32 years with the Toledo Public Schools. She is currently Senior Dean, the highest-ranking African American at AUM. She has authored/co-authored over 12 Peer Review publications and editions and four Peer Reviewed Published Book Chapters. Dr. Austin serves as a board member for organizations like the River Region United Way, the Montgomery Museum of Fine Arts, Women in Business Task Force – Montgomery Area Chamber of Commerce, and the Montgomery Alumnae Chapter of Delta Sigma Theta Sorority, Inc., to name a few. Throughout her career, Dr. Austin has been recognized for her educational leadership as well as her community involvement.



Kenny Ward

*Director of Talent Recruitment and Retention,
Montgomery Area Chamber of Commerce*

Kenny Ward leads the Chamber's efforts to attract and retain local talent by partnering closely with HR and hiring managers to identify and meet organizational needs. He brings more than a decade of experience spanning accounting, human resources, and highereducation leadership - having served as Division Director of Business & Computer Information Systems, Activity Director of Professional Development, and Accountant for the State of Alabama. Kenny holds an Executive MBA from Faulkner University and serves on the boards of multiple local organizations. In 2025, he published his debut book, *The Divine Relaunch: Identifying Your Ability to Start Again*.



Dr. Jasmine Robinson

CEO, Robinson Realty & Co. Powered by Keller Williams and Owner, Generational Care

Dr. Jasmine Robinson is a trusted real estate advisor and pharmacist who brings a powerful blend of strategy, compassion, and excellence to every client she serves. As the co-founder of Robinson Realty & Co., a top-performing husband-and-wife team at Keller Williams, she leads a thriving real estate business serving clients across Montgomery, Alabama, and the Metro Atlanta area. With a deep understanding of the unique needs of professionals, Dr. Robinson offers strategic guidance and discreet, personalized experience for physicians, pharmacists, healthcare professionals, individuals in sports and entertainment, and first-time homebuyers looking to build generational wealth through real estate. Before fully transitioning into real estate, Dr. Robinson earned a chemistry degree from Alabama State University and her Doctor of Pharmacy from Xavier University of Louisiana, and served as a pharmacy manager for Fortune 500 companies. She now merges her healthcare and entrepreneurial expertise as CEO of Generational Care, a pharmacy consulting firm focused on chronic care management and addressing drug abuse and misuse. Her mission is rooted in service, eliminating both health and wealth disparities by helping families and professionals thrive in every area of life. A devoted wife and mom of two, Dr. Robinson leads with faith, purpose, and a long-term vision that brings excellence, care, and clarity to each step of her clients' journeys.



Kim West

Owner, T.R.A.P. Gospel Fitness

With dance being her first love, Kim West created a faith-based outlet for youth and young adults in August 2022 called **T.R.A.P. Gospel Fitness**. T.R.A.P stands for **Touching Random Afflicted People**. The organization addresses afflictions such as depression, suicidal thoughts, unforgiveness, anxiety, low self-esteem, lack of confidence, hurt, anger, and more. These challenges are common among today's youth and young adults, who often fight silently. T.R.A.P Gospel Fitness offers them joy and hope. Ms. West has several years of experience working with youth aged 4-18, and she absolutely loves it! Her goal is to build faith through dance and inspire individuals to become the best version of themselves physically, mentally, and spiritually.



The Honorable Phillip Ensler

Alabama State Representative, District 74 and Executive Director - Jewish Federation of Central Alabama

Attorney Phillip Ensler was elected in November 2022 to represent District 74 in the Alabama House of Representatives. He also serves as the Executive Director of the Jewish Federation of Central Alabama. He previously served as the Senior Policy Advisor at the City of Montgomery where he worked on a range of issues including public health, public safety, education, and much more. Prior to that, he was Policy Counsel at Alabama Applesseed Center for Law and Justice where he worked on access to justice and criminal justice issues. As an undergraduate student at George Washington University in D.C., Phillip served in the Obama Administration in the offices of African American Outreach and Oval Office Operations. After that, he was a Teach for America corps member where he taught social studies at the former Lee High School in Montgomery. While teaching in 2012 he started a mentorship program to help local public-school students achieve their college and career goals. He continues to lead the program each year by bringing students to D.C. and New York City to expose them to different opportunities and meet with professional leaders. He is a 2017 graduate of Cardozo School of Law and a member of the Alabama Bar.



LaFaye Jackson

Administrative Specialist- Alabama Education Association (AEA)

LaFaye Jackson's background spans over two decades in both the banking industry and supporting quality education throughout the state of Alabama. Currently, she serves as Administrative Assistant to the Associate Executive Director of the Alabama Education Association. She also thrives as a Corporate Event Planner, orchestrating events that leave a lasting impression. Holding a Bachelor of Arts degree in Communications, LaFaye specializes in Public Relations. Her warmth and enthusiasm are reflected in her involvement as a board member for the Emanon Group, a non-profit organization committed to advocating for educational opportunities through scholarships, tutoring, ACT preparation and etiquette classes. LaFaye's contributions to her community have earned her prestigious tributes, including the "Woman of the Year Award" from LPMBC, recognizing her extraordinary leadership, unwavering dedication, and steadfast integrity and the "Community Service Award" from the District Missionary Society. In her personal life, LaFaye finds joy in planning elaborate events, writing plays that engage and inspire, crafting intricate fruit displays, immersing herself in captivating books, and nurturing her garden with beautiful flowers. Her faith serves as a cornerstone in her life, while her family—particularly her two amazing sons, T.J. and Christian—remains her greatest source of inspiration and motivation. LaFaye is committed to giving back to her church, mentoring youth, and enriching her community.

2025 CONFERENCE PLANNING COMMITTEE

N'Keya Boone
Student Services

Yolonda Brown
Health Sciences

Tonika Copeland
Community and Workforce Development

Angela Hurst
*Chairperson, Community and Workforce
Development*

Nicole Washington
*Instruction and Career and
Technical Education*

SPECIAL APPRECIATION TO TRENHOLM STATE COMMUNITY COLLEGE STAFF:

Jonathan Ford
TSCC Webmaster

Brittany Foster
*Division Director, Professional Transfer and
Program Coordinator Culinary Arts*

Damita Hill
*Associate Dean of Community and
Workforce Development*

Jessica Madison
Director of Marketing and Public Relations

Danny Perry
*Associate Dean of Career and
Technical Education*

Dr. Nakia Robinson
*Associate Dean of Academic &
Transfer Programs*

TSCC Facilities and Maintenance
TSCC Finance Office

VENDORS:

Eastbrook Café

Expo of Style

Jozette's Cupcakes

Man Cave Gems

Nyni Candle Company, LLC