

Veteran Student Checklist – Federal VA Educational Benefits

If you are a veteran planning to use Federal VA Educational Benefits at Trenholm State Community College, please follow the steps below:

Step 1: Apply for Admission

- **Complete the Admissions Application at www.trenholmstate.edu**

Step 2: Submit Required Documents

- **High School or GED Transcript**
- **Military Transcripts**
 - Army, Navy, Marine Corps, Coast Guard: Joint Services Transcript (JST) – <https://jst.doded.mil/smart/signIn.do>
 - Air Force: Air University Transcript Request – <https://www.airuniversity.af.edu/Registrar/Transcript-Requests/>
- **Previous College Transcripts**
- **Certificate of Eligibility (COE) from the VA for your benefit chapter:**
 - Chapter 33 (Post-9/11 GI Bill)
 - Chapter 30 (Montgomery GI Bill – Active Duty)
 - Chapter 1606 (Montgomery GI Bill – Selected Reserve)
 - **Apply online at www.va.gov/education**
- **VA Form 22-1995 if you are changing your program or school and have used VA education benefits before**
- **Authorization from VR&E Counselor if you are using Chapter 31 – Veteran Readiness & Employment (VR&E)**

Step 3: Register for Classes and Submit VA Enrollment Certification Form

- After registering, complete **the VA Enrollment Certification Form every** semester.
 - Available at <https://www.trenholmstate.edu/financial-aid/veteran-educational-benefits-programs/>

Need Help or Have Questions?

- Contact the VA at 1-888-442-4551 for benefit eligibility information.
- Contact the Veterans Affairs Office at Trenholm State:
 - Phone: 334-420-4292
 - Email: va@trenholmstate.edu